

**OSF SAINT FRANCIS MEDICAL CENTER
DISASTER PREPAREDNESS**

**REGION 2 HEALTHCARE COALITION MEETING
February 5, 2016**

I. CALL TO ORDER

The Region 2 Healthcare Coalition (R2HC) meeting was called to order by Troy Erbentraut, Disaster Preparedness Manager at 10:02 a.m.

II. ATTENDANCE

MEMBERS PRESENT

Albrecht, Bethanie	LaSalle County Health Department
Atchley, Nuiel	Graham Hospital
Balk, Josh	OSF Saint Francis Medical Center
Beagle, Tobey	Pekin Hospital
Bitner, Jason	OSF Saint Luke Medical Center
Brandt, Linda	OSF Saint Paul Medical Center
Brooks, Connie	LaSalle County EMA
Clinton, Lisa	St Margaret's Hospital
DelMastro, Kevin	OSF Saint Francis Medical Center
Epping, Mike	IDPH
Erbentraut, Troy	OSF Saint Francis Medical Center
Ferguson, Dylan	McLean County EMS
Fish, Nicholas	Illinois Valley Community Hospital
Kennon, Shana	OSF Holy Family Medical Center
Loeffelholz, Al	Genesis Medical Center - Aledo
Matson, Julie	Peoria Area EMS
McCoy, Trey	Peoria Area EMS
McGraw, Rob	OSF Saint Elizabeth Medical Center
Mull, Trent	UnityPoint Health Trinity
Napier, Cindy	OSF Saint Mary Medical Center
Rigenberg, Matt	IDPH
Salamon, Tim	OSF Saint Joseph Medical Center
Springer, Richie	Galesburg Cottage Hospital
Stokes, Melissa	UnityPoint Health Proctor
Tippett, Dale	Peoria Area EMS
Webster, Chris	Genesis Illini Medical Center
Wood, Deb	Perry Memorial Hospital

MEMBERS ABSENT

Advocate Bromenn Medical Center
Advocate Eureka Hospital
Dr. John Warner Hospital
Hammond Henry Hospital
Hopedale Medical Complex
McDonough District Hospital
OSF Saint James Hospital
UnityPoint Health Methodist

III. APPROVAL OF MEETING MINUTES

- A. Meeting minutes approved with one correction
1. Lisa Clinton is with St. Margaret's Hospital.

IV. UPDATE FROM STATE WIDE RHCC MEETING

A. QUARTERLY REPORTS

1. The reports are due now
2. Mike Epping passed around a verification sheet for each hospital to review their information and make changes if needed.

B. DISASTER BAGS

1. You will need to have the disaster bags updated and put in place by January 31st, 2016 and Troy will resend a copy of the requirements by this afternoon.
2. Your EMS providers will need to be educated on what the bags are used for.

C. HPP WORKSHOP-IDEAS

1. There will be a 3 day workshop at the end of the month. The topics that will be discussed are grant deliverables, contract with RHCC and partner hospitals and creating an HPP guide book. If you have any ideas or suggestions contact Troy.

D. 2016 INTEGRATED SUMMIT

1. The Summit will be held this year at the Renaissance Schaumburg Hotel and Convention Center on June 21-23, 2016.

E. ILLINOIS HELP

1. There are new system logins, you are required to have a new login and password. If you need one contact Dawn Davis:
312-814-1092
dawn.davis@illinois.gov

F. CARRY-OVER FUNDS

1. There are some carry over funding. Troy submitted a proposal to send at least four people from the region to attend some training in New York. He will choose one person from the Peoria, Quad Cities, I-80 and the Bloomington areas.
2. Troy also put in a request to order vents.
3. You can also run any ideas to Troy on any items that may be useful to the region that can be bought with the funding.

G. PHEPARMS

1. The goal of PHEPARMS is to provide a statewide common operating picture for public health and healthcare system. There was a memo given out with more information.

V. COALITION WORK PLAN

A. ESSENTIAL SERVICES

1. Template COOP Plan
 - a. The plan has been sent out and it's ready to be added into the Region 2 Plan.
 - b. Troy will send out a final copy via email.

B. COMMUNICATION

1. TIC-P is done and the committee will send out to coalition for review, if there's any updates or change please give your feedback.

C. EVACUATION

1. The plan is done and is ready to be forwarded to the coalition for approval.

D. PLANNING AT-RISK

1. They had a conference call last week about the matrix. A copy has been sent out to members and Health Departments via email and a copy was also given to members during the meeting.
2. Feedback is needed on this matrix so please let the committee know if there should be any changes.

E. REGION 2 DISASTER PLAN

1. Signatures
 - a. There are still some hospital signature pages that haven't been Received and those hospitals are Graham, OSF Saint Joseph, Dr John Warner, Hopedale Medical Complex and Hammond Henry.
 - b. Everyone agreed to continue with the signature pages being every 3 years.

VI. REGIONAL INFORMATION

A. There was some information given about the new laws and guidance on sexual assault cases.

B. STARCOMM INFO/DRILLS

1. The next drill be March 1st, 2016 9am
2. Regional Exercise
 - a. The exercise will be the same format as last year and for us to keep it as a qualifying exercise is by moving it into functional. You'll need to staff in at least eight section of hospital incident management team. This is a qualifying exercise for the region.
 - b. Troy will get some dates together for the regional drill. He will send out those dates by the end of week. Please respond back on what day will work best for you.
 - c. Everyone agreed to have the local health departments join us for the drill scheduled in April.

C. EVACUATION EQUIPMENT

1. These hospitals has volunteered to store the evacuation equipment at their facility and this is what they will be receiving:
 - OSF Saint Mary** - 4 adult med-sleds, 2 bari-sleds
 - OSF Saint Elizabeth** - 4 adult med-sleds, 2 bari-sleds
 - St Margaret's** - 2 med-sleds with toddler/2 med sleds with infant inserts
And cases, 4 adult med-sleds
 - OSF Saint Joseph** – 2 med-sleds with toddler/2 med-sleds with infant inserts and cases, 4 adult med-sleds
 - OSF Saint James** - 2 med-sleds with toddler/2med-sleds with infant inserts and cases, 4 adult med-sleds
 - Genesis Illini** – 2 med-sleds with toddler/2med-sleds with infant inserts and cases, 4 adult med-sleds

D. WEBSITE/TOOLS/INFO/CONFERENCE

1. Troy would like for the coalition to utilize the website more.
2. St Mary's Streator is now an Emergency Department only. The disaster equipment they had is now being stored at the Disaster Preparedness warehouse.
3. Troy would like to create an evacuation trailer and any ideas or Suggestions are needed.
4. The decon trailer and tent received from St. Mary's will be sent to the Quad Cities for storage.
5. All the equipment that is being stored is available to all the hospitals in our region.
6. There was a request that stair chairs are needed.
7. There was also a request on replacing the badge systems throughout the Region.
8. OSF Disaster Preparedness will be hosting a conference on August 18-

19, 2016 at Embassy Suites East Peoria, IL. If you are interested in being on the planning committee contact Troy. Speakers are needed so if you have any suggestions on a great speaker let him know.

VII. AROUND THE REGION –INFO TO SHARE

- A.** LaSalle County has an upcoming class taught by TEEEX on March 8-9, 2016. The link will be sent out to the region. There is a minimum of 25 people that can attend.
- B.** UnityPoint Health Proctor will be having their annual symposium on May 5, 2016 at the Holiday Inn East Peoria, IL. Melissa Stokes will send this information out via email.
- C.** There will be a plane crash drill for the Central Illinois Regional Airport on July 30, 2016. There is also an EOP drill on August 10, 2016.
- D.** Rock Island will be hosting a workplace violence conference at Augustana College on February 19, 2016.
- E.** Peoria County, Troy met with CAT about having another tabletop exercise that is scheduled for September 2016. There will also be a functional exercise in September of 2017 and a full scale exercise in September 2018. There will be more information on these exercises at later date. If you would like to be on those planning committees please let him know.
- F.** There will be a Spark education workshop on Ebola and Infectious Disease for all EMS in Carterville, IL on February 17, 2016.
- G.** IEMA will be hosting a Team Approach to Foodborne Outbreak Response conference in Springfield, IL on April 28-29, 2016.

VIII. OLD BUSINESS

- A.** None

IX. NEW BUSINESS

- A.** The coalition model Spark-Nipark, Troy wants to know if the coalition would like to move forward with this set up.
- B.** There was a discussion about the coalition expanding and if so maybe looking into another facility for more space. Everyone agreed to keep everything like it is and maybe invite EMA and Health Departments to meetings.
- C.** Region 5 will be starting H.O.P.E
- D.** There was IMATS training schedule given out during the meeting. Register through ITRAIN at <http://tinyurl.com/j9huta3>.

X. ADJOURNMENT

Meeting adjourned at 12:00 p.m. by Troy Erbenraut, Disaster Preparedness Manager. The next meeting is scheduled for April 1, 2016 10 a.m. at the Disaster Preparedness Office.

Respectfully Submitted by:
Niki Lloyd
OSF Disaster Preparedness Secretary