

**OSF SAINT FRANCIS MEDICAL CENTER
DISASTER PREPAREDNESS
REGION 2 HEALTHCARE COALITION MEETING
August 2, 2019**

I. CALL TO ORDER

The Region 2 Healthcare Coalition (R2HC) meeting was called to order by Troy Erbentraut, Disaster Preparedness Manager at 10:01 a.m.

II. ATTENDANCE

MEMBERS PRESENT

Balk, Josh	OSF Saint Francis Medical Center
Beagle, Tobey	UnityPoint Health Pekin
Bettenhausen, Gary	IDPH
Bitner, Jason	OSF Saint Luke Medical Center
Caho, Darrell	Hopedale Medical Complex
Clinton, Lisa	St. Margaret's Hospital
Cook, Dawn	Tazewell County EMA
Corben, Julie	Knox County Health Department
Epping, Mike	IDPH
Erbentraut, Troy	OSF Saint Francis Medical Center
Herink, Karol	Fulton County Health Department
Irrera, Mike	McLean County Area EMS
Lareau, Mark	Advocate Eureka Hospital
Loeffelholz, Al	Genesis Medical Center - Aledo
Lung, Frank	OSF Holy Family Medical Center
Marks, Jason	Peoria City/County Health Department
Marshall, Timmie	UnityPoint Health Proctor
Martin, Randy	OSF Saint Joseph Medical Center
Meyer, Kate	Rock Island Health Department
Sampson, Douglas	Galesburg Cottage Hospital
Schulz, Dustin	Warren County Health Department
Statter, Leesa	Graham Hospital
Stecher, Thomas	UnityPoint Health Methodist
Stokes, Melissa	UnityPoint Health Proctor
Stuepfert, Sarah	Illinois Valley Community Hospital
Webster, Chris	Genesis Illini Medical Center
Whedbee, Barbara	OSF St. Mary Medical Center
Wilson, Travis	McLean County EMS
Wolf, Elyse	Hammond Henry Hospital
Wood, Deb	Perry Memorial Hospital

MEMBERS ABSENT

Advocate BroMenn Medical Center
Dr. John Warner Hospital
McDonough District Hospital
OSF Saint Elizabeth Medical Center

OSF Saint James - John W. Albrecht Medical Center
OSF Saint Paul Medical Center
Unity Point Health Trinity

III. TRACKING ATTENDANCE

- A. You will need to be present and signed in on or before 10:30 a.m., in order for you to be accounted for.

IV. APPROVAL OF PREVIOUS MEETING MINUTES

- A. Meeting minutes approved as written. Please continue to view these online.

V. UPDATE FROM IDPH/STATE WIDE MEETING

- A. UPDATES FROM IDPH RHCC MEETING
 - 1. The discussion was about the grants, Troy discussed this information in the different topics below.
- B. UPDATES FROM MIKE EPPING (REMSC)
 - 1. No updates
- C. UPDATES FROM MATT RINGENBERG (ERC)
 - 1. Update from PHEP membership
 - a. The grant applications are in, they are just waiting on IDPH to send back some information.
- D. UPDATES FROM REGION 2 EMS COMMITTEE
 - 1. The EMS inspections are underway.
- E. UPDATES FROM REGION 2 TRUAMA COMMITTEE
 - 1. No updates

VI. BUDGET PERIOD WORKGROUPS

- A. HHS – ASPR CAT
 - 1. This document has been submitted. It got sent back stating it needs more detail. Troy has made those changes and has re-submitted it.
 - 2. There needs to be a regional pediatric and FAN annex created.
 - 3. You will need to maintain a resource inventory assessment, which has information on what Public Health and the hospitals has stored at their facility that can be shared with the region if needed. This information will need added to the website, so that it can be available to view for the region.

B. Regional Workgroups

1. Strategic Plan/Regional plan

- Strategic Plan/Regional Plan
 - Review and update RHCC charter and guidelines before May.
 - There needs to be a regional HVA created with Mytep needs by January 31, 2020.
 - Develop and maintain an approval process for regional projects. This needs added so that there would be a place where they can put in request to bring to the group. A google doc was suggested.
- Healthcare Response Coordination
 - There needs to be something built with a JIS communication pathway that includes EEI.
 - You will maintain a full detailed of records of all the coalition and program meetings, decisions and budgeting.
- Continuity of Healthcare
 - You will need to maintain regional purchases that are medical or pharmaceutical. They must be stored and rotated.
 - There needs to be a plan for activation, deployment and policies on handling expired items.
 - You will be identifying response plans and procedures for sharing EEI's.
 - The RHCC will need at least one medical countermeasure (MCM) and a chempak training.
 - If your agency does a training please get that information to the disaster office, with the number of students, date of training and what the training was for.
- Medical Surge
 - There will need to be a comprehensive functional health care coalition surge test completed by June 30, 2020. The agreement was to conduct a regional exercise.
 - You will need to provide an annual chemical and radiation decontamination training for the hospitals.
- Regional Items up for vote
 - The list was shared during the meeting, of what he requested to be purchased with the grant money.
 - You will need to send all request to Josh if you need Decon equipment. He would like to get an electronic document created so that you can request what you need electronically.

C. REGIONAL IDEAS AND APPROACHES

1. The course everyone agreed on bringing to the region is called L952 all Hazard PIO course training. There will need to be at least 15 people signed up for the class. More information to come at a later date.
2. Tazewell County EMA will be hosting a 300 & 400 course on February 3-7, 2020. There will need to be at least 17 people enrolled and there are 32 seats available.
3. There will be a Command & General Staff Functions for Local Incident Management Teams in East Moline, September 30-October 4, 2019.

VII. REGIONAL INFORMATION

A. STARCOM INFO/DRILLS

1. The next drill will be September 3, 2019.
2. The last drills participation was down, if you missed your call please contact the disaster office.
3. There needs to be a regional drill committee created. Troy asked who would like to volunteer and those people are Tom Stecher, Al Loeffelholz, Deb Wood, Lisa Clinton, Sarah Stuepfert and Darrell Caho. Troy will be getting a skype call together, to discuss this information with the committee. There will need to be some time spent on each work group during the next meeting, so the meeting may last a little longer.

B. EDUCATION OPPORTUNITIES

1. IDPH will be hosting an Emergency Operations EOC/ICS training. They would like to open it up to the region.
2. If there are any trainings your facility will be conducting, get that information to the disaster office and they will share this information on the website.
3. There were more education opportunities discussed in the regional ideas and approaches section.
4. TEDCON will be August 22-23, 2019. There are currently over 100 people registered.

C. WEBSITE

1. Please continue to check the website for all of your RHCC materials.
2. If you need access/help contact the disaster office.
3. Your certified EDAP and EMSC copies are now available online.

VIII. CIL-CARP UPDATE

- A. If there are any suggestions on a new location for this meeting, contact the Chair.
- B. The next meeting is scheduled for September 11, 2019, at 10:00 am at the FOLEPI building in East Peoria. They will be doing another panel discussion Because of the great feedback they received from it.
- C. A survey monkey was sent out, please get those done and sent back. The distribution list can be located online. If you are not receiving messages please check that list to make sure you are on it.
- D. They are asking for more Public Health Departments to attend some of these meetings.

IX. AROUND THE REGION-INFORMATION TO SHARE

- A. Education and training
 - 1. Nothing shared

X. OLD BUSINESS

- 1. None

XI. NEW BUSINESS

- 1. The Disaster Preparedness Office is in the process of hiring a new manager. They Haven't made their decision as of yet.

XII. ADJOURNMENT

Meeting adjourned at 11:42 a.m. by Troy Erbentraut, Disaster Preparedness Manager.

The next meeting is scheduled for October 4, 2019 10:00 a.m. at the Disaster Preparedness Office.

Respectfully Submitted by:
Niki Jemison
OSF Disaster Preparedness Secretary