

**OSF SAINT FRANCIS MEDICAL CENTER  
DISASTER PREPAREDNESS**

**REGION 2 HEALTHCARE COALITION MEETING  
June 3, 2016**

**I. CALL TO ORDER**

The Region 2 Healthcare Coalition (R2HC) meeting was called to order by Troy Erbentraut, Disaster Preparedness Manager at 9:00 a.m.

**II. ATTENDANCE**

**MEMBERS PRESENT**

Balk, Josh	OSF Saint Francis Medical Center
Beagle, Tobey	Pekin Hospital
Bitner, Jason	OSF Saint Luke Medical Center
Brandt, Linda	OSF Saint Paul Medical Center
Clarkson, Jeff	Advocate Bromenn Medical Center
Clinton, Lisa	St. Margaret's Hospital
Cook, Dawn	Tazewell County EMA
Cunningham, Chris	McDonough District Hospital
Debrock, Kari	Hammond Henry Hospital
DelMastro, Kevin	OSF Saint Francis Medical Center
Epping, Mike	IDPH
Erbentraut, Troy	OSF Saint Francis Medical Center
Ferguson, Dylan	McLean County EMS
Fish, Nicholas	Illinois Valley Community Hospital
Florea, Michelle	Graham Hospital
Marks, Jason	Peoria City/County Health Department
Matson, Julie	Peoria Area EMS
McGraw, Rob	OSF Saint Elizabeth Medical Center
Molleck, Mark	Peoria County Sheriffs Department
Mull, Trent	UnityPoint Health Trinity
Napier, Cindy	OSF Saint Mary Medical Center
Salamon, Tim	OSF Saint Joseph Medical Center
Scherr, Barb	Advocate Eureka Hospital
Springer, Richie	Galesburg Cottage Hospital
Stecher, Tom	UnityPoint Health Methodist
Tippett, Dale	Peoria Area EMS
Vaughn, Mike	City Of Peoria EM
Webster, Chris	Genesis Illini Medical Center
Wood, Deb	Perry Memorial Hospital

**MEMBERS ABSENT**

Dr. John Warner Hospital  
Hopedale Medical Complex  
OSF Holy Family Medical Center  
OSF Saint James Hospital  
UnityPoint Health Proctor

**III. APPROVAL OF MEETING MINUTES**

A. Meeting minutes approved with one correction:

VII. AROUND THE REGION

- D. 1. Tazewell County is hosting their tabletop drill on September 21, 2016.

**IV. UPDATE FROM STATE WIDE RHCC MEETING**

A. QUARTERLY REPORTS

1. Reimbursements are due July 15 2016.
2. Quarterly reports are due by July 31, 2016.
3. The HVA and CPG should be done by March 1, 2016. There are several Hospitals still missing.
4. The annual work plans WILL need viewing.

B. HPP GRANTS

1. They're It's now open in Egrams.
2. You will need to have your grant application completed by June 30, 2016. The funding will be similar to last year's amount. There is more information in this on egrams. There was also some paperwork that was given during the meeting.
3. Egrams has a help desk contact, if you run into any issues just contact them.

C. 2016 INTEGRATED SUMMIT

1. June 21-23, 2016
2. One of the grant requirements is that you will need at least one person from your facility to attend the summit.

**D. Carry-over funds**

1. There will be some carry over funds from the previous grant cycle. Troy would like for you all to help with some ideas on what To spend the funds on.
2. Some of the funds were used for a DRI training that's going to be held to Be held at the Disaster Preparedness Office August 18-19, 2016.

**V. COALITION WORK PLAN**

**A. ESSENTIALS SERVICES**

1. COOP Plan
  - a. It has been uploaded to the website and the instructions on how to get to navigate this page.

**B. COMMUNICATIONS**

1. No updates

**C. EVACUATION**

1. A new committee will need to be created due to some of the committee members leaving.
2. The current committee members are planning on what will need done.

**D. PLANNING AT-RISK**

1. The final copy has been created and Jason Marks will re send it out to the group. The information will need to be put on the website.

**E. REGION 2 DISASTER PLAN**

1. There was some minor updates to the plan and the final copy is available for viewing on the disaster website.

**VI. REGIONAL INFORMATION**

**A. STARCOM INFO/DRILLS**

1. The next drill will be July 5, 2016 9am.

**B. REGIONAL EXERCISE**

1. There was some feedback given about the exercise being confusing and that they needed to have more communication.
2. Everyone agreed to continue using the same vendor for the exercises. Overall the format of the exercise was good.
3. Troy will need the AAR from your facility to be able to put all hospitals together and create one for the region.

**C. RFR AND SITREPS**

1. You're required to send in a report when your hospital command center is open and the reason why it has been open. The only time you're supposed to document this is when the command center gets open.
2. The only thing changing to the HVA information is the amount of times the command center has been open.
3. The HVA will be done in the Kaiser format and Troy will populate it into the regional HVA and submit it.

**D. EVACUATION EQUIPMENT**

1. The stair chairs have been received and they will be delivered. Some of the coalition members from the hospitals have taken their equipment with them after the meeting. Those hospitals that are receiving chairs are Trinity Hospital, St. Margaret's Hospital, Saint Joseph Medical Center, Pekin Hospital, Galesburg Cottage and Proctor Hospital.
2. The decon structure for has been purchased Galesburg Cottage. These items have been received and will be delivered.
3. The Decontamination education for the region will be held at these facilities Saint Elizabeth Medical Center, Perry Memorial Hospital, Trinity Hospital and Galesburg Cottage. If you would like to attend the training at one of these facilities you'll need to contact them and schedule.

**E. CONTACT INFORMATION IN CEMP**

1. You'll need to get into CEMP and view your hospital information. Make sure that you keep your hospital contact information updated.

**3. ALL AROUND THE REGION-INFORMATION TO SHARE**

- A.** Greg Yurevich last day with Illinois Department of Public Health will be June 15, 2016.
- B.** There was an introduction welcoming Jeff Clarkson from Advocate BroMenn, he has replaced Aaron Barclay.
- C.** Kurt Kruger is no longer with Hammond Henry Hospital his interim is Kari Debrock.

- D. Illinois Valley Community Hospital will be hosting a HSEP training June 29-30, 2016. If you're interested in attending the information can be located on the IEMA training web page.
- E. IEMA will be hosting a class for the commander general staff the last week of July.
- F. RMERT Summer Camp was held Memorial Day weekend at Three Sisters Park in Chillicothe.

#### **4. OLD BUSINESS**

- A. None

#### **5. NEW BUSINESS**

- A. Everyone has agreed not to make any changes to the coalition meetings. They will continue to be in the same months and at the time.
- B. The TEDCON Conference will be August 18-19, 2016 at the Embassy Suites Hotel, East Peoria, IL. This is being paid with the coalition funds.<sup>74</sup>

#### **6. ADJOURNMENT**

Meeting adjourned at 12:40 p.m. by Troy Erbentraut, Disaster Preparedness Manager.

The next meeting is scheduled for August 5, 2016 10 a.m. at the Peoria Area EMS Office.

Respectfully Submitted by:  
Niki Lloyd  
OSF Disaster Preparedness Secretary