

# SAMS New User Invitation and Registration Process

## Quick User Guide

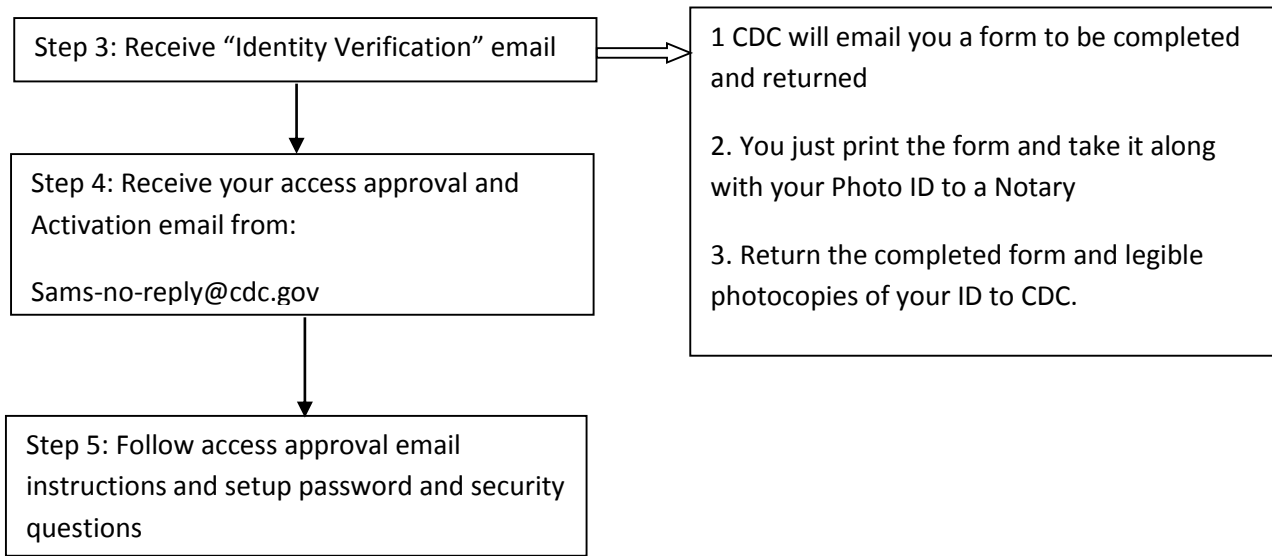
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### Introduction

The Centers for Disease Control and Prevention (CDC) Inventory Management and Tracking System (IMATS) provides state and local public health providers with a tool to track medical and non-medical countermeasure inventory and supplies during daily operations or a public health emergency. Once Federal and local authorities agree that the SNS is needed, medicines will be delivered to any state in the U.S. in time for them to be effective. Each state has plans to receive and distribute SNS medicine and medical supplies to local communities as quickly as possible. HHS will transfer authority for the SNS materiel to the state authorities, once it arrives at the designated receiving and storage site. State will then begin the breakdown of the SNS material for distribution and inventory tracking using IMATS.

IMATS functions includes mobilization, order/request resources, approval of request, receipt of inventory, storing of inventory, picking of order, shipping of inventory/order, dispensing of medical countermeasures, and demobilization. These functions allow users to enter detailed information about federal, state or internal assets such as total number received, lot number, expirations date, and storage locations. The IMATS system also allows public health agencies to track medical countermeasure inventory down to the local level during an public health event; monitor reorder thresholds; and support warehouse operations, including receiving, staging, and storing inventory. IMATS also supports data exchange, which allows public health providers to use their current inventory systems to electronically report data to CDC and/or other Federal, State or Local partners.

IMATS is deployed on a CDC access network called Secure Access Management Services. The CDC Secure Access Management Services (SAMS) is an access management system that is designed to authenticate users and allow access to applications for which access rights have been granted. The SAMS portal is a web site designed to provide centralized access to public health information and computer applications operated by the CDC. The CDC requires a higher level of security to ensure the protection of private and/or sensitive information from unauthorized disclosure, loss, or damage. SAMS is the next generation replacement for CDC's legacy Secure Data Network (SDN) portal and does not require the use of digital certificates. SAMS will function as the access gateway to IMATS as well as other Countermeasure Tracking System programs.



## Getting Help

IDPH Help is available from your designated DPH personnel or technical assistance can be requested directly from the SAMS Partner Portal Help Desk. You can reach the SAMS Help Desk between the hours of 8:00AM and 8:00PM EST, Monday through Friday (excepting U.S. Federal holidays) at the following:

Toll Free: 877-681-2901

Email: [samshelp@cdc.gov](mailto:samshelp@cdc.gov)

You can also find additional information in the SAMS User FAQs section of the program.