

**OSF SAINT FRANCIS MEDICAL CENTER
DISASTER PREPAREDNESS**

**REGION 2 HEALTHCARE COALITION MEETING
December 6, 2019**

I. CALL TO ORDER

The Region 2 Healthcare Coalition (R2HC) meeting was called to order by Troy Erbentraut, Director Office of Preparedness & Response at 10:01 a.m.

MEMBERS PRESENT

Astle, Janis	Perry Memorial Hospital
Beagle, Tobey	UnityPoint Health Pekin
Clinton, Lisa	St. Margaret's Hospital
Corben, Julie	Knox County Health Department
Devine, Matthew	LaSalle County Health Department
Doellman, Adam	McDonough District Hospital
Epping, Mike	IDPH
Erbentraut, Troy	OSF Saint Francis Medical Center
Gomez, Hector	Bureau-Putnam County Health Department
Haley, Randy	OSF Saint Francis Medical Center
Johnson-Wilcox, Tonya	OSF Saint James Hospital
Kendrick, Stefany	McDonough District Hospital
Lareau, Mark	Advocate Eureka Community Hospital
Lelm, JR	OSF Saint Joseph Medical Center
Lung, Frank	OSF Holy Family Medical Center
Madsen, Terry	Bureau, Putnam and Marshall County HD
Marks, Jason	Peoria City/County Health Department
Marshall, Timmie	UnityPoint Health Methodist
Matson, Julie	Peoria Area EMS
Meyer, Kate	Rock-Island County Health Department
Pilger, Mindy	OSF Saint Luke Medical Center
Sampson, Douglas	Galesburg Cottage Hospital
Schulz, Dustin	Woodford County Health Department
Sowells, Adam	UnityPoint Health Trinity
St. Catherine, Emily	St. Margaret's Hospital
Stecher, Thomas	UnityPoint Health Methodist
Stuepfert, Sarah	Illinois Valley Community Hospital
Webster, Chris	Genesis Illini Medical Center-Silvis
Whedbee, Barbara	OSF St. Mary Medical Center
Wolf, Elyse	Hammond Henry Hospital
Wood, Deb	Perry Memorial Hospital
Yuckovich, Gaffin	Graham Hospital

MEMBERS ABSENT

Advocate BroMenn Medical Center
Dr. John Warner Hospital
Genesis Medical Center - Aledo
Hopedale Medical Complex
OSF Saint Elizabeth Medical Center
OSF Saint Paul Medical Center
Unity Point Health Proctor

II. TRACKING ATTENDANCE

- A. Please be present and signed in on or before 10:30 am.

III. APPROVAL OF MEETING MINUTES

- A. Meeting minutes approved as written. You can view October's minutes on-line at <https://www.osfhealthcare.org/ems/disaster-preparedness/>. All of the meeting minutes can be reviewed here.

IV. UPDATE FROM IDPH/STATE MEETING

- A. UPDATES FROM IDPH RHCC MEETING
1. During the State RHCC meeting in Springfield, they discussed the fiscal requirements and there still hasn't been an executed grant given.
 2. The state's medical disaster plan is under review.
- B. UPDATES FROM MIKE EPPING (REMSC)
1. No Updates
- C. UPDATES FROM MATT RIGENBERG (ERC)
1. Update from PHEP membership
 - a. No updates
- D. UPDATES FROM REGION 2 EMS COMMITTEE
1. They are currently in the process of finding a new chair person.
- E. UPDATES FROM REGION 2 TRAUMA COMMITTEE
1. They had a meeting yesterday and the focus was on trauma.

V. BUDGET PERIOD WORKGROUPS

1. HHS-ASPR CAT

- a. The CAT tool will need completed by the end of the grant.
- b. They went over the regional grant work project description.
- c. The Provision and Charter needs updated and a guidance document will need created. This will need to be completed by the end of this year.
- e. The Great Lakes Healthcare partnership will be hosting an Ebola Transportation and Coordination Exercise, on February 27th, 2020.

If you are interested in this event please contact John Urbach,
Project Manager at john.urbach@state.mn.us or 651-201-5718.

2. REGIONAL WORKGROUPS

A. STRATEGIC PLAN/ REGIONAL PLAN

1. This groups responsibilities are Updating the Healthcare Coalition Meetings and Provisions Charter, Complete the HVA and Regional CHEMPACK plan and education.
2. The HVA draft copy has been completed and it was discussed during the meeting. The HVA completed copy will be done by the end of January.
3. The EVD will need change to HIV or HCID depending on what CDC template you are looking at.
4. An email has been sent to each group with their responsibilities.

B. HEALTHCARE RESPONSE COORDINATION

1. This groups responsibilities are the Regional Volunteer Management, host a regional HSEEP exercise with PEDS annex component and develop and regional MYTEP.
2. The exercise and Mytep will need done as soon as the grant is received.
3. There will be two regional exercises being scheduled CST and the regional functional drill. They usually divide the region into four groups. They will be dividing the region in half and will be doing two areas at a time. There are only four chempack and each sets of the region will have at least two chempacks. Everyone agreed to continue to use EM Solutions.
4. They discussed numerous topics to be done at the drill. These are the individuals that volunteered to help with the CST committee: Mike Epping, Sarah Stuepfert, Lisa Clinton, Tom Stecher, Barbara Whedbee and Mindy Pilger. There will be an email sent with the date to meet and the location for this meeting will be held at the Disaster Preparedness Office.
5. There needs to be at least two dates scheduled and one alternative date for the regional exercises. The dates that were given are April 20-24, April 27-30 with the alternative date being April 29-30? There will be an email sent out to the committee, please let us know if these dates work. The committee that will be handling this exercise is Sarah Stuepfert, Tobey Beagle and Adam Sowell.
6. An email has been sent to each group with their responsibilities.

C. CONTINUITY OF HEALTHCARE

1. This groups responsibilities are Communication pathway and Emergency Risk C-Define and integrate Essential Elements of Information, Highly infectious Disease Plan and Education-Medical common operating picture, updates key indicators, EEI's information to share and public information.
2. A template has been created for this group and it is in the process of being completed.
3. They will be working on the Supply Chain Integrity Assessment. Once the group comes up with a format to get this completed, it will be shared with the group.
4. An email has been sent to each group with their responsibilities.

D. MEDICAL SURGE

1. This groups responsibilities are Inventory assessment, Inventory management-acquisition, storage, rotation and disposal, create and develop regional pediatric annex
2. There needs to be some communication before, during and after the events.
3. An email has been sent to each group with their responsibilities.

4. REGIONAL IDEAS AND APPROACHES

1. Stair chairs
 - a. The RHCC members were asked which hospitals will need the equipment. They got a quote on some cheaper chairs and were wanting to know everyone's opinion on replacing them as the new ones. Everyone did agree to purchase new chairs. Pekin requested 2, St. Margaret's requested 1, OSF Saint Joseph requested 1 and Advocate BroMenn requested 1. All five that was ordered has been accounted for. The decision to purchase these chairs will be discussed at the February meeting.
 - b. There will be some funding set aside for evacuation equipment. There were some request for Med Sleds. Niki has compiled a list of everyone who requested them. If you are interested in receiving some of this equipment please get your requested amount to her.
 - c. Some of the hospitals are in need of radios. They will be setting aside some of the budget for radio equipment. Please send your request or quotes to Randy or Niki and she will continue to compile a list with everyone's requested items.

VI. REGIONAL INFORMATION

A. STARCOMM INFO/DRILLS

1. The next drill will be January 7, 2020, at 9:00 a.m.

B. EDUCATION OPPORTUNITIES

1. There will be an ICS 300 & 400 training at Bridgeway in Galesburg on January 10-12 & 18-19, 2020.
2. The PIO class that the region will be providing for the coalition will be December 11, 2019.
3. Lyle Fire Department will be hosting an ICS 300 & 400 the first week in March at the McDonough District Hospital.

C. WEBSITE

1. There were only a few responses given back about the HVA. This has been posted to the website.
2. You are asked to please continue to utilize the website for any of your coalition needs. If you have any questions or issues please contact the disaster office.

VII. CIL-CARP UPDATE

- A.** There was a survey monkey sent out by email to RSVP. If you didn't receive one, that means you are not on the distribution list. You can contact Randy, Disaster Preparedness Manager for the invite.
- B.** The next meeting will be January 8, 2020, at the Spalding Pastoral Center.
- C.** The group will be working on getting approved for the regional disaster Plan that has the Pediatric Annex and the Regional Communication plan. This group will create this and it will need to be presented to the Central Illinois Coalition Active and Response, so that it can be reviewed by others. The decision has to be made on who signs this plan.

VIII. AROUND THE REGION-INFORMATION TO SHARE (Education and Training)

- A.** Randy Haley the new Disaster Preparedness Manager, introduced himself and went over a few things to let everyone know about his plans for the department.
- B.** The Quad City reported that they had a flood this year that reached 22'6". Currently the forecast for spring is 27 feet from the Corps of Engineers and NWS. This forecast is based on average snowfall. Major concern rests with the fresh water plant in Davenport IA which is only protected to 24 feet. We are meeting with EMA after the first of the year to begin the mitigation plans. The Illinois side of the river is less of an issue, but could cause problems with Moline if the Rock River also rises.

IX. OLD BUSINESS

1. The CMS Appendix C has been modified. You can view this document on the CMS website.
2. Joint Commission is at Genesis Medical Center – Aledo this week. Region 1 also had Joint Commission around Mercy Health Hospital. They're also scheduled to show back up at OSF Healthcare facilities soon. They are currently doing EM and EOC together during the surveys.

X. NEW BUSINESS

1. None

XI. ADJOURNMENT

Meeting adjourned at 11:33 a.m. by Troy Erbentraut, Director, Office of Preparedness & Response.

The next meeting is scheduled for February 7, 2020 10:00 a.m. at the Disaster Preparedness Office.

Respectfully Submitted by:

Niki Jemison

Disaster Preparedness Administrative Secretary