



**OSF SAINT FRANCIS MEDICAL CENTER
DISASTER PREPAREDNESS
REGION 2 HEALTHCARE COALITION MEETING**

I. CALL TO ORDER

The Region 2 Healthcare Coalition (R2HCC) meeting called to order by Jon Quast, Disaster Preparedness Manager at 10:01 a.m.

Meeting Month / Day:	October 6, 2023			
Region 2	Health Care Coalition Meeting Bi-Monthly Meeting Attendance			
HCC Hospital	Representative / Attendee	In-Person	On-Line	Absent
Carle Bromenn Medical Center	David Hopper	X		
Carle Eureka Hospital	Mark Lareau	X		
Carle Health – Methodist	Tom Stecher	X		
Carle Health – Pekin	Carson Smith	X		
Carle Health – Proctor	Terrance Hubbard	X		
Genesis Medical - Aledo	Linda Sarabasa	X		
Genesis Medical Center -Silvis	Al Loeffelholz	X		
Graham Hospital	Kevin Delmastro	X		
Hammond Henry	Nicholas Mierop	X		
Hopedale Medical Complex	Ashley Miller	X		
McDonough District Hospital	Edgar Rodriguez		X	
OSF Holy Family Medical Center	Britta Marty		X	
OSF Saint Elizabeth Medical Cntr	Carolyn Clayton			X
OSF Saint Francis Medical Center	Jon Quast/Scott MacGregor/ Josh Balk/Tom Haas/Kelsey Haage	X		
OSF Saint James Hospital	Andrew Larson/Tonya Johnson-Wilcox		X	
OSF Saint Joseph Medical Center				X
OSF Saint Luke Medical Center	Jason Bitner		X	
OSF Saint Mary Medical Center	Barb Whedbee	X		
OSF Saint Paul Medical Center	Zack Vankeulen	X		
OSF Saint Claire Medical Center				X
Unity Point-Trinity	Adam Sowell		X	
Bureau/Marshal/Putnam Co. Health Dept.	Lori Sondgeroth		X	
Fulton County Health Dept.	Kimberly Bull	X		
Henderson County Health Dept.	Sharon Graham		X	
Knox County Health Dept.	Mandy Dixon	X		
LaSalle Co. Health Dept.	Monica Strzalkowski		X	
Tazewell Co. Health Dept.				X
Tazewell Co. EMA	Dawn Cook		X	
Rock Island Co. Health Dept.	Kate Meyer		X	
Peoria City/County Health Dept.				X

Rock Island co. Health Dept.				X
Woodford Co. Health Dept.				X
Warren Co. Health Dept.				X
McDonough Co. Health Dept.				X
Peoria Co. EMA	Jason Marks			X
McLean County EMS			X	
IDPH	Mike Epping	X		
SFMC SNEC	Cassandra Morris	X		

II. TRACKING ATTENDANCE

1. Attendance taken at beginning of meeting.
2. Presence is required by 10:00 am.
3. If you are online, use the chat function for ‘facility and individual names’ to be tracked.
4. We do track all attendees (Hospitals, Public Health, EMA, Etc.).

III. OCTOBER MINUTES POSTED ON-LINE

- A. Motion to approve minutes by Tom Stecher with second by Edgar Rodriguez. No objections or corrections.
- B. Minutes are on-line at <https://www.osfhealthcare.org/ems/disaster-preparedness/>. If you have trouble accessing this information, please contact Tom Haas
- C. We are planning to transition most of our online resources to Coalition Manager, so ensure you have a login. If not, or unsure, work with Tom Haas.

IV. UPDATE FROM IDPH/STATE MEETING

- A. UPDATES FROM MIKE EPPING (REMSC)
 1. No Update
- B. UPDATES FROM MATT RINGENBERG (ERC)
 1. No Update
- C. UPDATES IDPH COMMUNICATIONS
 1. No update
- D. UPDATES FROM REGION 2 EMS COMMITTEE
 1. Adam Sowell's report regarding the EMS committee meeting on Sept. 1
 2. Looking to form a task force focusing on the rural recruitment efforts throughout the region. Recognize staffing issues are having an affect o rural and volunteer services

3. Barb Whedbee is driving forward with the Stroke Committee. Looking to create a chair position which rotates every 2 years. Starting will be Dr. Matt Jackson and Patrick Kell (PAEMS). Next meeting scheduled on Dec. 1

E. UPDATES FROM REGION 2 TRAUMA COMMITTEE

1. No Update

F. UPDATES FROM REGION 2 EMSC / EDAP COMMITTEE

1. Kelsey Haage reported – EDAP implementation plan due today (10-6-23). She is working to build a regional EMSC/EDAP contact list. Please reach out to her to confirm your facility is on the list.
2. Cassandra Morris (CJ) is working with the pediatric grant, started July 1. Looking to solidify dates in January 2024 for School Nurse Emergency Care (SNEC). Hoping to start classes between June 1 and August of 2024, with online classes as well as in seat offerings. Looking for instructors.

G. UPDATES FROM RHCC - JON QUAST

1. Grant Workplan is all caught up at this point.
2. COVID AAR will begin, gathering information. Be on the look out for communications from Tom on this.
3. FY24 Grant has been submitted. Awaiting Legal/Approval.
4. 2023/2024 Chemical Surge Annex, will include a drill. Planning will begin once workgroups are solidified.
5. Working on planning for the regional HVA due at the end of January. An email will be sent to gather information for compiling and reporting due to Grant Requirements.
6. We are preparing for a November Start Date of the 5 year period grant audit. No specific date set yet. Awaiting word from the state.
7. Planning to hear from the state on the 2023/2024 supply chain survey. We plan to use the same process as we did last year. More info to come

V. WORKGROUPS REORTS

A. Strategic Plan/regional Plan

1. No one.
2. No Report
3. Expected Tasks
 - a. Update the Healthcare Coalition Meetings Governance, and Provisions Charter
 - b. Update and review Region 2 Emergency Medical Disaster and Bioterrorism Plan
 - c. Develop Regional Integrated Preparedness Plan (IPP/MYTEP) and exercise and training workshop (waived in FY2024).
 - d. Update Coalition Charter:

- e. Review and Update / review in committee and vote with full membership, post upon completion RHCC website
- f. Written and approved governance structure
- g. Submitted and uploaded into ASPR / CAT
- h. Review Region 2 Emergency Medical Disaster /Bioterrorism Plan:
- i. Review and update (draft)
- j. Receive approval in RHCC meeting
- k. Post updated plan RHCC website / ASPR/CAT
- l. Integrated Preparedness Plan (IPP):
- m. Create regional IPP using HVA, identify needed education, risks, and gaps.
- n. Create corrective action plans (available training, drills, exercises).
- o. Update MY-IPP annually.
- p. Written submission into CEMP (RHCC).
- q. Regional Project Planning:
- r. Ensure appropriate representation of HCC.
- s. Document draft approval process
- t. Document complete
- u. Submit to HPP Coordinator upon request.

B. Healthcare Response Coordination

1. David Hopper
2. **No Report**
3. Expected Tasks
 - a. • Communications Pathway and Emergency Risk Communications
 - b. Define and integrate Essential Elements of Information
 - c. • Complete Regional Hazard Vulnerability Analysis: This replaces the Hazard Vulnerability Assessment (HVA). More information to come.
 - d. • Update Regional annexes, such as Pandemic / Influenza Plans, HCID, EBOLA.
 - e. • After Action Report for COVID (this will meet the requirement for not having tested the HCID plan with a regional surge exercise. Due by June 30th, 2024, to meet the end of budget period goals.
 - f.
 - g. Healthcare Response Timeline:
 - h. • Communications Pathway and Emergency Risk Communications
 - i. Define and integrate Essential Elements of Information
 - j. • Complete Regional Hazard Vulnerability Analysis: This replaces the Hazard Vulnerability Assessment (HVA).
 - k. • Ensure the Regional annexes have up to date information. This can be a review and /or a review with updates for the plans from this last budget period 2019-2024.
 - l. • Write a COVID AAR for the region. This will meet the requirement for not exercising the HCID surge plan.

C. Continuity of Healthcare

1. No one.
2. No Report
3. Expected Tasks
 - a. • Inventory Assessment
 - b. • Inventory Management
 - c. o Acquisition, storage, rotation, and disposal
 - d. • Regional CHEMPACK Plan, Education, Annual CHEMPACK Communication Exercise
 - e. • HCC Continuity of Operations (COOP) Plan
 - f.
 - g. Resource Inventory Assessment:
 - h. • Review resource inventory assessment
 - i. • Identity health care resources
 - j. • Identify services.
 - k. • Complete written submission of resource inventory and uploaded to CEMP (grant team).
 - l. • Inventory Management:
 - m. o Acquisition, storage, rotation, and disposal
 - n. Regional CHEMPACK Training, Communications and Communications Exercise
 - o. Chempack / Medical Counter Measure Training:
 - p. • Annual CHEMPACK training (use PPT on RHCC website). Provide any updates. Choose an RHCC meeting to review Chempack and related processes.
 - q. • Review and identify gaps.
 - r. • Post training records in MYIPP and CEMP (grant team).
 - s. Chempack Communications-
 - t. • Review and identify gaps in CHEMPACK communications.
 - u. • Create corrective actions plan.
 - v. • Distribute CHEMPACK communications.
 - w. • Submit AAR/ IP in CEMP
 - x. Continuity of Operations (COOP) Plan
 - y. • DRAFT completed and on the Region 2 website.
 - z. • Provide FINAL COOP plan that meets NOFO guidelines reference B.1.23.1-B.1.23.9

D. Medical Surge

1. Tom Stecher & Al Loeffelholz
2. No Report
3. Expected Tasks
 - a. Create and develop regional CHEMICAL Surge annex.
 - b. Discussion/TTX, exercise to test the CHEMICAL Annex.
 - c. Validate CHEMICAL Surge Annex through tabletop/discussion based exercise.
 - d. Regional exercise with CHEMICAL Surge component.
 - e. Assist in planning, coordination, and administration of regional exercises.
 - f. Representation to assist with pre and post exercise requirements.

- g. Bloomington Group
- h. I-80 Corridor Group
- i. Quad Cities Group
- j. Peoria Group
- k. Medical Surge Workgroup Timeline:
 - l. Create and develop regional CHEMICAL Surge Annex
 - m. Review Region CHEMICAL Surge Annex.
 - n. Tabletop exercise to test CHEMICAL Surge annex.
 - o. Submit Regional CHEMICAL Surge Annex for final approval.
 - p. Post Regional CHEMICAL Surge Annex on Regional Website.
 - q. Regional exercise with CHEMICAL Surge component.
 - r. Assist in AAR reporting and MRSE document data collection.
 - s. Post Regional CHEMICAL Surge Annex and Regional exercise MRSE documents in ASPR/CAT (Grant Manager).

VI. REGIONAL INFORMATION

A. PPE

- a. RHCC is working to rotate expiring items out of inventory through our supply warehouse. Still have some PPE to get shipped to locations. Need to coordinate with those hospitals and setup a time/date. If you are expecting a shipment, please contact Tom Haas
- b. Additional PPE Available through your County EMA. Be sure to communicate with them if you haven't. If no supplies are available at the county level, the state has some. Communicate requests through Tom at the RHCC and we can assist

B. INVENTORY MANAGEMENT

- a. Grant requires us to have a documented plan for inventory management including acquisition, rotation of expired items, and pricing on hand per item.
- b. Warehouse reorganization process continues but is slow and methodical.
Thanks for your patience.

VII. CIL-CARP UPDATE

- A. Next meeting January 10th, 2024 (10:00 – 2:00) at Northwood's Community Church in Peoria, IL.
- B. Invitations and registration will be handled through 'Coalition Manager'

VIII. AROUND THE REGION-INFORMATION TO SHARE

- A. Staffing Issues – As mentioned in the EMS Regional Update, staffing continues to be an issue which is also affecting pre-hospital responses (Fire/EMS). Unable to pinpoint exact cause, or fix.
- B. State of Iowa made EMS 'essential service' which allowed tapping into more funding. May need to consider a task force for working with local/regional political options. Referenced Dave Koehler and Mike Unes. Recognizing we don't have a strong state-wide representation for EMS.
- C. Looking ahead for training and meetings, please be sure to reference Coalition Manager Events/Trainings Dashboard
- D. TEDCON STD – August 22-23

IX. OLD BUSINESS

- A. Old Hospital Trailer has been sold, and the inventory from inside the trailer is now part of the warehouse inventory. If looking for an FSI tent, please communicate with Jon.
- B. Discussion regarding HSS – Less of them talking, more poll questions and discussion

X. NEW BUSINESS

- A. TEDCON 2024 dates - August 22nd & 23rd again at the Embassy Suites in East Peoria.
 - Each hospital will receive up to 2 free attendee tickets (including evening reception)
 - RHCC will provide rooms as needed with 50-mile radius
- B. The RHCC Medical Surge Workgroup will be working on plans for the Regional Surge Exercise (Chemical Response Focus for 2023/2024).
 - Tom Haas will be assisting to schedule planning meetings with Tom and Al
- C. Continue to share with the RHCC regarding trainings with Tom Haas for publication on the Coalition Manager Events.

XI. ADJOURNMENT

Meeting adjourned 11:14 a.m. by Jon Quast, Disaster Preparedness Manager.

The next meeting:

Friday

February 2nd, 2024 10:00 a.m.

4100 N Becker Drive

Bartonville, IL

Respectfully Submitted by:

Thomas P. Haas

Emergency Preparedness Coordinator

IDPH IL EMS Region 2