

**OSF SAINT FRANCIS MEDICAL CENTER  
DISASTER PREPAREDNESS**

**REGION 2 HEALTHCARE COALITION MEETING  
October 6, 2017**

**I. CALL TO ORDER**

The Region 2 Healthcare Coalition (R2HC) meeting was called to order by Troy Erbentraut, Disaster Preparedness Manager at 10:05 a.m.

**II. ATTENDANCE**

**MEMBERS PRESENT**

Balk, Josh	OSF Saint Francis Medical Center
Bitner, Jason	OSF Saint Luke Medical Center
Brandt, Linda	OSF Saint Paul Medical Center
Clinton, Lisa	St Margaret's Hospital
Cook, Dawn	Tazewell County EMA
Cunningham, Chris	McDonough District Hospital
DelMastro, Kevin	OSF Saint Francis Medical Center
Epping, Mike	IDPH
Erbentraut, Troy	OSF Saint Francis Medical Center
Ferguson, Dylan	McLean County EMS
Fish, Nicholas	Illinois Valley Community Hospital
Loeffelholz, Al	Genesis Medical Center - Aledo
Lung, Frank	OSF Holy Family Medical Center
Marks, Jason	Peoria City/County Health Department
Martin, Randy	OSF Saint Joseph Medical Center
Matson, Julie	Peoria Area EMS
Rigenberg, Matt	IDPH
Schnepple, Mat	Henry/Stark County Health Department
Sowells, Adam	UnityPoint Health Trinity
Springer, Richie	Galesburg Cottage Hospital
Stecher, Tom	UnityPoint Health Methodist
Stokes, Melissa	UnityPoint Health Proctor
Thomas, Maggi	OSF Saint Elizabeth Medical Center
Tippett, Dale	Peoria Area EMS
Wolf, Elyse	Hammond Henry Hospital
Yerkey, Jeff	UnityPoint Health Trinity

**MEMBERS ABSENT**

Advocate BroMenn Medical Center  
Advocate Eureka Hospital  
Dr. John Warner Hospital  
Genesis Illini Medical Center-Silvis  
Graham Hospital  
Hopedale Medical Complex  
OSF Saint James Hospital  
OSF Saint Mary Medical Center  
Pekin Hospital  
Perry Memorial Hospital

**III. APPROVAL OF MEETING MINUTES**

A. Meeting minutes approved as written.

**IV. UPDATE FROM STATE WIDE RHCC MEETING**

**A. UPDATES FROM IDPH-MIKE EPPING**

1. The report will be submitted on October 11, 2017.

**B. IDPH has not held RHCC meeting**

1. Nothing was shared due to meetings not being scheduled.
2. Kim Stumpf has filled Ashley Theole position. Troy will be send out her contact information.
3. Keturah Tracy has filled Mike Vassmer position. Troy will send out her contact information.
4. Scott Swinford has filled the division chief position. His information will be sent out also.

**V. COALITION WORK PLAN**

**A. HEALTHCARE SYSTEM PREPAREDNESS-GAPS**

1. The question was asked if there have been any gaps identified. The only discussion brought up was about hazmat/decon training.

**B. HEALTHCARE SYSTEM RECOVERY**

1. They're still discussing a COOP plan. Troy will reach out and get information for the group. Some suggested if they can get some materials from EM Solutions to present to their leaders.

**C. FATALITY MANAGEMENT-UPDATE**

1. This document has been updated. There was an email sent out to coroners, that was sent about a week ago and only two people responded.

**D. RESPONDER SAFETY AND HEALTH**

1. The hospitals with the chempaks, maybe required to sign an agreement, that they will maintain and operate the chempaks. The hospitals that storage them at their facility is OSF Saint Francis, OSF Saint Joseph, McDonough District and UnityPoint Health Trinity. Each location has at least two and they're required to monitor them. Carla Little requested some input on this and it was due by end of today. Troy has sent the information she requested.
2. There will need to be a plan developed on how to distribute the chempaks when they're needed. The work group for the chempak plan will be Chris, Adam, Josh and Randy. It will be the hospitals responsibility to get the chempaks out to the hospitals when they're needed.
3. Troy wants to take a look at the MOU, to make sure everyone is comfortable with signing it. He would like to create one chempak plan for the region, so that the four hospitals will all have the same plan.
4. The regional cache created a work group. The group that volunteered are Tom, Dawn, Local Public Health representative and Richie.

**VI. NEW BUDGET PERIOD WORKGROUPS**

**A. HEALTHCARE COALITION MEETING PROVISION AND CHARTER**

1. Troy discussed the uniform notice of funding opportunities for 2018 document grant between IDPH and the region. The voting members are Jason, Melissa and Julie. There will need to be at least one local emergency management agency present.
2. You will need to view the coalition charter and make final corrections or adjustments.

**B. STRATEGIC PLAN-WORKING GROUP**

1. A working group has been created. These are the people who volunteered to be a part of the committee Linda, Jason, Julie and Lisa.
2. You will have until the end of January to have this completed.
3. A five year strategic plan must be created. They will schedule a meeting sometime before December's meeting.

**C. REGIONAL HVA**

1. There has been a template created, but it's not at a regional level. Once it has been completed, they will send the information needed.

**D. REGIONAL EXERCISE**

1. A group has been created to work on this. There will be a contractor hired, once the feedback is given on what exercise would benefit the region. The committee members for this work group is Dylan, Adam, Jason, Local Public Health Department, Ben and Randy.

**VII. REGIONAL INFORMATION**

**A. STARCOM INFORMATION/DRILLS**

1. The next meeting is scheduled for November 7, 2017 9:00 a.m. A reminder email will be sent a week before.
2. Everyone agreed to continue doing the drills on every first Tuesday of the odd months at 9:00 a.m.
3. There has not been an executed grant given as of yet. Troy would like to create a regional stop the bleed campaign. He has spoken to, two different organizations about private funding grants to help pay for tourniquets, trauma dressing and other preparedness items.

**VIII. AROUND THE REGION-INFORMATION TO SHARE**

- A.** There will be a FRAME course taught at the Disaster Preparedness Office, October 23-26, 2017 from 8:00 a.m. - 4:00 p.m. This is a CDP course, Josh gave the group some background on this. There was also a flyer given during the meeting.
- B.** There will be a FEMA course for Emergency Preparedness in Peoria. More information coming at a later date.
- C.** The Quad Cities had two different CMS tabletop drills in September, with ninety-seven health care providers in an attendance. There will be a CMS workshop on October 18, 2017, and a functional exercise on November 7, 2017. There was an evacuation exercise October 5, 2017 at GMC Silvis. A sitrep was sent to region 2 as part of the exercise. They did an evacuation with mom and baby and a pediatric patient with special needs. They used med sleds for evacuating the facility.
- D.** Tazewell County will be hosting a functional exercise on October 17, 2017, with Caterpillar, East Peoria Fire, East Peoria Police, EMA and local hospitals. This exercise will be about hazardous materials and spills.
- E.** The second CIL-CARP meeting is scheduled for October 11, 2017. This will be hosted by UnityPoint Health Proctor. An agenda has been sent out. Chris Miller, with National Weather Service will do a presentation. Brian Gustafson, the coroner from Rock Island will give his presentation on Fatality Management.

**IX. OLD BUSINESS**

- A.** None

**X. NEW BUSINESS**

- A.** None

**XI. ADJOURNMENT**

Meeting adjourned at 11:40 a.m. by Troy Erbentraut, Disaster Preparedness Manager.

The next meeting is scheduled for December 1, 2017 at 10 a.m. at the Disaster Preparedness Office.

Respectfully Submitted by:

Niki Lloyd, OSF Disaster Preparedness Secretary