

**OSF SAINT FRANCIS MEDICAL CENTER
DISASTER PREPAREDNESS**

**REGION 2 HEALTHCARE COALITION MEETING
December 1, 2017**

I. CALL TO ORDER

The Region 2 Healthcare Coalition (R2HC) meeting was called to order by Troy Erbentraut, Disaster Preparedness Manager at 10:01 a.m.

II. ATTENDANCE

MEMBERS PRESENT

Albrecht, Bethanie	LaSalle County Health Department
Balk, Josh	OSF Saint Francis Medical Center
Beagle, Tobey	UnityPoint Health Pekin
Bitner, Jason	OSF Saint Luke Medical Center
Bleess, Brandon	OSF Saint Francis Medical Center
Brandt, Linda	OSF Saint Paul Medical Center
Clinton, Lisa	St Margaret's Hospital
Cook, Dawn	Tazewell County EMA
Dahman, Tory	LaSalle County EMA
DelMastro, Kevin	OSF Saint Francis Medical Center
Epping, Mike	IDPH
Erbentraut, Troy	OSF Saint Francis Medical Center
Ferguson, Dylan	McLean County EMS
Fish, Nicholas	Illinois Valley Community Hospital
Johnson-Wilcox, Tonya	OSF Saint James Hospital
Loeffelholz, Al	Genesis Medical Center - Aledo
Lung, Frank	OSF Holy Family Medical Center
Martin, Randy	OSF Saint Joseph Medical Center
Matson, Julie	Peoria Area EMS
Napier, Cindy	OSF Saint Mary Medical Center
Reitch, Jason	GHS
Rigenberg, Matt	IDPH
Springer, Richie	Cottage Hospital Ambulance Service
Stokes, Melissa	UnityPoint Health Proctor
Webster, Chris	Genesis Illini Medical Center
Wolf, Elyse	Hammond Henry Hospital
Wood, Deb	Perry Memorial Hospital

MEMBERS ABSENT

Advocate BroMenn Medical Center
Advocate Eureka Hospital
Dr. John Warner Hospital
Galesburg Cottage Hospital
Graham Hospital
Hopedale Medical Complex
McDonough District Hospital
OSF Saint Elizabeth Medical Center
UnityPoint Health Methodist
UnityPoint Health Trinity

III. APPROVAL OF MEETING MINUTES

A. Meeting minutes approved as written.

IV. UPDATE FROM STATE WIDE RHCC MEETING

A. UPDATES FROM IDPH – MIKE EPPING

1. They discussed Ashley leaving, and the person that has taken her position is Kim Stumpf.
2. There was meeting scheduled and the discussion was about the new grant reporting in the egram system. With the new system, you will be going back to the monthly reimbursement forms. The forms will need to be completed in egrams every month. The quarterly reports will also need to be entered into egrams.

B. IDPH GRANT REIMBURSEMENTS

1. There still hasn't been an executed grant given.
2. They have been working on the updates to the ESF 8 plan. IDPH decided on how they were going to do the review. The plan was reviewed by at RHCC's and ERC's with option to share with a health department representative.
3. IDPH is reviewing the critical incident response plan. Once this information is received, Troy will send the documents to everyone.

V. COALITION WORK PLANS

A. WORK LEFT TO COMPLETE (GAP, COOP, FATMAN, CHEMPACK, REGIONAL CACHE)

1. The chempak committee recently met. They have a plan together that will require more information.
2. The continuity operation committee haven't met, since the new change of the groups.

VI. BUDGET PERIOD GROUPS

A. HEALTHCARE COALITION MEETING PROVISION AND CHARTER

1. There has been a name change for each of the work groups. The new names, the volunteers and their job duties are as follow:
 - Surge Management- Exercise, training and education (Tom Stecher, Melissa Stokes, LPH and Lisa Clinton).
 - Counter Measure and Mitigation-supply needs, regional cache and regional warehouse (Mike Epping and LPH).
 - Information Management- communications and TIC-P.
 - Community Resilience-stop the bleed, open for additional education, CILCARP, development for the regional development and HSS coop training (Cindy Napier, LPH, Deb Wood, Julie Matson, Linda Brandt and Melissa Stokes).
 - Exercise and Training- exercise, decon and positive specific training (Matt Rigenberg, Dylan Ferguson, Adam Sowell, Jason Bitner, Randy Martin, Dawn Cook).

B. STRATEGIC PLAN-WORKING GROUP

1. The rough draft has been approved. This information will be available soon.
2. The plan will guide the RHCC spending and project ideas.

C. REGIONAL HVA

1. The regional HVA will be completed even years.
2. There will be a list created with the point of contacts. Once the list is created a copy will get sent out for review.
3. The plan is to complete the HVA sometime in April or May 2018.

D. REGIONAL EXERCISE

1. Everyone agreed to continue using Dan Riley. The suggestions they asked was that he change the exercise up.
2. Troy and Tobey will be get a conference call together for this committee. More information will follow at a later time.

VII. REGIONAL INFORMATION

A. STARCOMM INFO/DRILLS

1. There was an email sent with all last year's calculations attached.
2. Nothing has changed, everyone agreed to continue the same schedule as the previous year. The drills will continue to be every Tuesday of the odd months at 9:00am.

B. EDUCATION OPPORTUNITIES

1. There was some information given about a CDP class that will take place. There will need to be at least 50 people to attend these trainings or classes for them not to be canceled.
2. There was a flyer given, with information discussing an upcoming seminar called Sheepdog. Troy will be paying with grant funds for at least 100 people to attend this seminar.
3. There was a suggestion about HSEP training.
4. Troy would like to continue to bring more education and training opportunities to the region.

C. REIMBURSEMENT FOR TRAVEL/ATTENDANCE

1. There was a discussion about making the meetings longer to benefit the coalition.
2. Also discussed was different ideas on how to get the coalition members to attend meetings. Troy suggested getting a plan together to be able to come up with some figure dollar amounts to be able to reimburse the coalition members that are consistent with attending the meetings.
3. There will be four out of six members that will be chosen. Here is the breakdown of the amounts that was discussed by how many meetings you're present. You will need to attend three meetings to qualify. The total breakdown draft by each meeting is as follows:
 - 3 out of 6 meetings-\$1,000
 - 4 out of 6 meetings-\$1,500
 - 5 out of 6 meetings-\$2,000
 - 6 out of 6 meetings \$2,500
 - An additional \$1,000 if you're part of one of the work groups.
4. This is only to compensate the HPP members for their time for hospital preparedness. This would also help financially for the ones that may need this extra money to go towards their traveling arrangements to attend meetings.

D. WEBSITE

1. They navigated through the website, to show everyone how it works.
2. Try to utilize the website more, for new information and updates.
3. The login and password to get in is as follows:
 - Login: RHCC
 - Password: R2RHCC!

VIII. AROUND THE REGION-INFORMATION TO SHARE

- A. There will be a training scheduled for February 23-25, 2018 with UnityPoint Health Proctor. This will be a 30 hour training.
- B. Gene Felcher is no longer with IEMA. There will be someone available to take training request.
- C. Joseph and Curtis is no longer with IEMA. Joe Klinger is the interim.
- D. The web EOC will be sent out to all EMA's on March 1, 2018.

IX. OLD BUSINESS

1. None

X. NEW BUSINESS

1. The next CIL-CARP meeting will be May 9, 2018 in LaSalle County at Celebrations. There will be more information on this at a later date.
2. The newsletter will come out in about a week. The information can be confirmed on the website. Please feel free to share this information with your community partners.

XI. ADJOURNMENT

Meeting adjourned at 12:00 p.m. by Troy Erbentraut, Disaster Preparedness Manager.

The next meeting is scheduled for February 2, 2018 10:00 a.m. at the Disaster Preparedness Office.

Respectfully Submitted by:
Niki Lloyd
OSF Disaster Preparedness Secretary