

Spring 2025  
RN to BSN Students

# Saint Francis Medical Center College of Nursing

*A Tradition of Excellence in Nursing Education*



## RN to BSN Students Spring 2025 Class Schedule and Registration Guide

511 N.E. Greenleaf Street  
Peoria, Illinois 61603-3783

Website: [www.sfmcon.edu](http://www.sfmcon.edu)

# Spring 2025 BSN Registration Information

Current Student Level (Fall 2024)	Registration Dates:	Registration Method:
<u>RN to BSN</u> Currently enrolled Fall 2024	<u>Mon. 10/7</u> to <u>Thurs. 10/11</u>	<u>College will register all RN to BSN students</u>
<u>RN to BSN</u> Incoming Spring 2025	<u>Mon. 10/7</u> to <u>Fri. 10/11</u>	<u>College will register all RN to BSN students</u>

## Academic Advisement:

- Advisement for spring classes ends 10/4/2024.
- All currently enrolled RN to BSN students must meet his/her Academic Advisor.
- It is the student's responsibility to make an appointment to see the advisor. Students are encouraged to either use email or leave a telephone message when trying to contact advisors.
- Review Plan of Study with Academic Advisor.
- Check prerequisites in the College Catalog on the College website <http://www.sfmcon.edu>. Prerequisites must be met before you register for the course.
- **When meeting with Academic Advisor is completed, the advisor is to email course selection to the Registrar if Plan of Study changes are necessary. Before leaving the meeting make sure this has been done by your advisor.**
- Students will not be able to register if they have delinquent financial obligations to the College or to financial aid programs.

Class and clinical sections will be determined by registrations. The College reserves the right to limit enrollment in sections and to cancel a section for which there are insufficient registrations. The size of a clinical group is determined by limitations set by the clinical agency. The number in parentheses after each lab

section represents the maximum number of students for the Lab. The College cannot exceed that number. **The College reserves the right to change or adjust course and clinical or lab schedules of students, as needed.**

## Registration

Each student will meet with their academic advisor to review their individualized Plan of Study. The academic advisor will communicate any changes to the Plan of Study course selections to the college Registrar via email. The college will register each student for the spring term between 10/7 and 10/11. Please check your SONIS account for your spring schedule.

### **Registration and Student Account Implications:**

- To ensure timely receipt of billing statements and to allow time needed to complete financial arrangements, please register as early as possible.
- **Student Account payment is due December 13, 2024, for the Spring 2025 semester.**
- Students who register **after** the tuition/fee due date must make **immediate** payment arrangements in the Student Finance Office, Room 710.
- Students who register late and have an unpaid account balance by the tuition/fee due date may experience:
  - \* Delays in financial aid processing.
  - \* \$25 monthly late charges on unpaid balance of account
  - \* Hold on class attendance
  - \* Unnecessary Stress!
- **Please allow several weeks to process financial aid**
  - \* Students enrolled in 6 credit hours or more may be eligible for federal student loans or other financial assistance. The FAFSA must be filed and the financial aid process complete. (For more information, please contact the Student Finance Office at 309-624-9932)
  - \* OSF Mission Partners utilizing **Guild** Education Program benefit must complete the application at [osf.guildeeducation.com](https://osf.guildeeducation.com). Questions regarding guild eligibility should be directed to the guild website via the chat feature.

## Portfolio

The College of Nursing recognizes credit by portfolio and provides a process by which students may translate professional experience and education into academic

credit. Students earn credit by developing a portfolio that documents how they have acquired nursing knowledge and skills that meet the learning outcomes in a specific College of Nursing course. Students in the RN-BSN degree or RN-MSN pathway may earn a maximum of eight credits through portfolio evaluation. Upon approval to complete the portfolio, the course number, title, and credit with no grade will be applied to the student record. The College does not guarantee that credits given for prior learning by other colleges and universities will be accepted for transfer.

The student will be charged a non-refundable processing fee of \$500 to the College of Nursing. The letter of intent form is found on the College website and should contain the semester of intended portfolio completion, and a brief summary of the student's work history as an RN. The fee is not refundable once the student submits the portfolio.

If the portfolio is not submitted during the intended semester, the fee for review will be applied to the next semester. Students may carry this fee over for one semester only. If the portfolio is not approved, the student will be allowed an opportunity to revise and resubmit once without an additional fee. The student would be charged the processing fee at that time if a third submission of the portfolio is required. No additional submissions will be accepted after the third trial.

Completed portfolios must be submitted by October 15 for review and awarding of credit for fall semester. Completed portfolios must be submitted by March 15 for review and awarding of credit for spring semester.

<b>Semester Credit Awarded</b>	<b>Letter of Intent Due</b>	<b>Portfolio Completion Due Date for Review</b>
Fall	June 1	October 15
Spring	November 1	March 15

Please contact Nicole Roahrig at [Nicole.M.Roahrig@osfhealthcare.org](mailto:Nicole.M.Roahrig@osfhealthcare.org) to set up an appointment to speak with Dean Sue Brown for more information about the portfolio process and how to get started towards completing the portfolio requirements.

## Courses:

<b>RN to BSN COURSES</b>						
<b>Course</b>	<b>Course Name</b>	<b>Credits</b>	<b>Faculty</b>	<b>Max Seats</b>	<b>Location</b>	<b>Day and Time</b>
304 1A	Nursing and Healthcare Ethics - <u>Meets 1<sup>st</sup> 8 weeks</u>	3	TBD	45	Online	<u>Meets 1<sup>st</sup> 8 weeks of term</u>
310 1A	Health Assessment – <u>Meets 1<sup>st</sup> 8 weeks</u>	3	TBD	25	Online	<u>Meets 1<sup>st</sup> 8 weeks of term</u>
310 Lab 1A	Health Assessment Lab - <u>Meets 1<sup>st</sup> 8 weeks</u>	0	TBD	25	Basics Lab	Arranged
310 1B	Health Assessment – Meets 2 <sup>nd</sup> 8 weeks	3	TBD	25	Online	<u>Meets 2<sup>nd</sup> 8 weeks of term</u>
310 Lab 1B	Health Assessment Lab - Meets 2 <sup>nd</sup> 8 weeks	0	TBD	25	Basics Lab	<u>Arranged</u>
317 1A	Concepts for Professional Nursing – RN – Meets 1 <sup>st</sup> 8 weeks	3	TBD	25	Online	<u>Meets 1<sup>st</sup> 8 weeks of term</u>
317 1B	Concepts for Professional Nursing – RN – Meets 2 <sup>nd</sup> 8 weeks	3	TBD	25	Online	<u>Meets 2<sup>nd</sup> 8 weeks of term</u>
318 1A	Research for Nursing Practice – <u>Meets 1<sup>st</sup> 8 weeks</u>	3	TBD	25	Online	<u>Meets 1<sup>st</sup> 8 weeks of term</u>
425 1B	Promoting Healthy Communities (RNs only) <u>Meets 2<sup>nd</sup> 8 weeks</u>	5	TBD	25	HYBRID	<u>Meets 2<sup>nd</sup> 8 weeks of term</u>
434 1A	Concepts in Nursing Management (RNs only) <u>Meets 1<sup>st</sup> 8 weeks</u>	3	TBD	25	Online	<u>Meets 1<sup>st</sup> 8 weeks of term</u>
436 1B	Trends and Issues for Professional Nursing (RNs only) <u>Meets 2<sup>nd</sup> 8 weeks</u>	3	TBD	25	Online	<u>Meets 2<sup>nd</sup> 8 weeks of term</u>
450 01	Transition to Advanced Nursing Practice – <u>RN to MSN students</u>	4	TBD	10	Online	

**Saint Francis Medical Center College of Nursing  
Peoria, Illinois  
2024-2025**

**Spring 2025 Semester**

Spring Tuition Due .....	December 13, 2024
Faculty Return.....	January 6, 2025
BSN New Student Orientation.....	January 8 & 9, 2025
Classes Begin.....	January 13, 2025
Last Day to Change Registration (Add/Drop) .....	January 17, 2025
Last Class Day Before Spring Break .....	March 7, 2025
Spring Break .....	March 10-14, 2025
Classes Resume.....	March 17, 2025
Last Day to Withdraw with "W" .....	March 28, 2025
Good Friday Holiday .....	April 18, 2025
Classes End.....	May 9, 2025
Final Examinations .....	May 12-16, 2025
Graduate Program Recognition Dinner.....	May 16, 2025
Commencement .....	May 17, 2025
Faculty Last Day.....	May 30, 2025