



SAINT ANTHONY MEDICAL CENTER

OSF Northern Illinois Emergency Medical Services  
EMS Education Advisory Board

Board Meeting – Thursday, August 29, 2013

09:00 AM

OSF NIEMS West State Training Facility

Meeting Minutes

Name:	Agency:	Community of Interest:	Present	Absent
Chris Scrol	Rockford Fire Department	Current Student		X
Jim Weerda	Rockford Fire Department	Graduate		X
Dr. W.S. Minore	Rockford Anesthesiologists	Physician		X
Tony Stepansky	Capron Rescue Squad	Employer of Graduates	X	
Mayor Lawrence Morrissey	City of Rockford	Key Governmental Official		X
Lt. Pat Hoey	Rockford Police Department	Police Service		X
Lt. Bob Vertiz	Rockford Fire Department	Fire Service	X	
Bill Baylor		Public	X	
Susan Harrison, RN	OSF Saint Anthony Medical Center	Hospital Representative	X	
E.J. Dilonardo	OSF Northern Illinois EMS	Dean	X	
Mark Loewecke	OSF Northern Illinois EMS	Faculty (ex officio)	X	
Dr. Jane Pearson	OSF Northern Illinois EMS	Medical Director (ex officio)		X
Ken Eitenmiller	OSF Northern Illinois EMS	Program Director (ex officio)	X	
Dr. Jim Girardy	OSF Saint Anthony Medical Center	Sponsor Administration (ex officio)		
Chuck Doyle	Rockford Fire Department	Guest		

The meeting was called to order at 9:10 AM by OSF Northern Illinois EMS Paramedic Education Program Coordinator Ken Eitenmiller.

Mr. Eitenmiller welcomed those attending.

Mr. Eitenmiller discussed the need for the Board to have a quorum.

A motion was made by Mr. Stepansky to set the quorum for Board meetings at 6 voting members. The motion was seconded by Mr. Dilonardo, and passed unanimously. After a discussion about the Board members busy schedules and inability to attend every meeting, a motion was made by Mr. Dilonardo to rescind the previous motion, seconded by Mr. Stepansky and passed unanimously. Mr. Stepansky then made a motion to set the quorum at 4 voting members. The motion was seconded by Mr. Dilonardo, and passed unanimously.

Mr. Eitenmiller discussed the need for the Board to adopt a rule of order. A motion was made to adopt Robert’s Rules of Order by Mr. Dilonardo, seconded by Ms. Harrison, and passed unanimously.

Mr. Eitenmiller discussed the need for the Board to have a Board Chairperson. Ms. Harrison nominated Mr. Dilonardo for Board Chair. There were no other nominations. Mr. Dilonardo was elected Board Chair unanimously.

The meeting was turned over to the Chair by Mr. Eitenmiller.

Lt. Vertiz asked why the Board was only planning to meet twice a year. A discussion followed. Mr. Baylor made a motion to hold Board meetings quarterly, on regular dates, to be schedule by OSF NIEMS. This motion was seconded by Lt. Vertiz and passed unanimously.

Mr. Baylor asked for a list of Board members. That list is posted above.

The Chair asked Mr. Eitenmiller to present the agenda.

Mr. Eitenmiller presented the proposed Course Goals – To prepare competent entry-level Emergency Medical Technician – Paramedics in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains. There was no discussion.

A discussion followed on the approval of agenda items. Members determined to complete the agenda and vote on its entirety at end.

Mr. Eitenmiller presented the proposed Learning Outcomes - Upon successful completion of the paramedic program, the graduate will be able to:

1. Competently perform basic and advanced life support skills as described in the national standard curriculum, according to the paramedic program.
2. Apply the knowledge and theory of emergency medical care while under the direction of Medical Control.
3. Practice personal, patient and scene safety while in a field or clinical setting.
4. Use problem solving, critical thinking and communication skills in their performance as Emergency Medical Technician - Paramedics.
5. Assume responsibility in professional judgment and ethics.
6. Participate as a member of the health care team.
7. Challenge the Illinois licensure and/ or the National Registry of Emergency Medical Technicians exam

Lt. Vertiz recommended the change to “Upon successful completion of the OSF Northern Illinois EMS paramedic program, the graduate will be able to:”

Ms. Harrison recommended the change to “Successfully complete the Illinois licensure and/ or the National Registry of Emergency Medical Technicians exam.”

Mr. Eitenmiller presented the program outcomes:

The program graduated (didactic) 21 students in June 2013.

Ten of the 21 students have completed Field Internship and passed the State test. The average score is 92.2. They are licensed and active.

The program has one student scheduled to take the State test in September.

The remaining ten students have until June 2014 to complete clinical and field internship.

Mr. Loewecke clarified the States position that a student has one year from attempting the State test to pass it. Mr. Eitenmiller stated that the States test requirements do not supersede the programs required one year time line. Mr. Dilonardo stated that the one year can be extended for cause with possible additional didactic required.

Mr. Eitenmiller announced the scheduled paramedic classes for 2013:

Regional Day

Regional Evening

Rockford Fire Day

There is a possible addition of two more regional classes at outside hosted sites.

There was no discussion.

Mr. Eitenmiller presented the proposed curriculum – the National EMS Core Content, Scope of Practice Model, and Educational Standards, and the CoAEMSP Curriculum Supplement. This curriculum exceeds the State of Illinois requirements. There was no discussion.

Mr. Eitenmiller presented the proposed clinical hours requirements:

Total Clinical hours – 260

Field Observation - 12

Respiratory – 12

Operating Room – 8 with a minimum of 5 successful intubations or competency / mastery

Field Clinical – 48

Emergency Department – 144

Critical Care Unit – 12

Cath. Lab – 8

Obstetrics – 8 with a minimum of 1 witnessed vaginal birth

Pediatrics – 8

Mr. Stepansky, a graduate of our program, requested the reduction of hours in respiratory and increase of hours in the critical care units. Lt. Vertiz emphasized the importance of suctioning and lung sounds in Respiratory but agreed that in a reduction to 6 hours. Mr. Dilonardo asked Mr. Eitenmiller to present the following hours to Dr. Pearson:

Total Clinical hours – 258

Field Observation - 12

Respiratory – 6

Operating Room – 8 with a minimum of 5 successful intubations or competency / mastery

Field Clinical – 48

Emergency Department – 144

Critical Care Unit – 16

Cath. Lab – 8

Obstetrics – 8 with a minimum of 1 witnessed vaginal birth

Pediatrics – 8

Mr. Eitenmiller presented the proposed field internship hours – 252 and team leads – 50 with a minimum of 20 ALS. There was no discussion.

Mr. Eitenmiller presented the proposed clinical and field internship competencies – OSF Northern Illinois EMS requires each student to perform a required minimum on some competencies. These totals are for the combination of both Clinical and Field Internship hours.

Complaints:	Impressions:	Skills:	Ages:
Chest Pain: 30 Respiratory: 20 Syncope: 10 Abdominal Pain: 20 Altered Mental Status: 20	Obstetrics: 10 Trauma: 40 Medical: 20 Psychiatric: 20	Intubation: 5 IV: 25 Medications: 15 Ventilate: 20	Pediatric: 30 Adult: 50 Geriatric: 30 total New Born: 2 Infant: 2 Toddler: 2 Pre-school: 2 Child: 2 Adolescent: 2

Ms. Harrison requested that OSF NIEMS teach pain management for IVs while in the Emergency Room. This is a requirement for patients receiving IVs in the ER. Mr. Eitenmiller agreed to include this in upcoming classes.

Mr. Stepansky requested a sheet of the differences the students should expect to see between operating in the field and in the clinical setting. Mr. Eitenmiller agreed to work with staff to create sheet.

Mr. Eitenmiller presented Fisdap as OSF NIEMS' tracking solution for all clinical and field internship competencies and hours. There was no discussion.

Mr. Eitenmiller presented the didactic / lab, clinical, and field internship syllabuses and schedules for the three upcoming classes. There was no discussion.

Mr. Eitenmiller presented the OSF Northern Illinois EMS Terminal Competency Form. There was no discussion.

Lt. Vertiz and Mr. Baylor asked if someone can sit in on the EMS Medical Director interviews for completion of the program and taking the examination. They believed this would be an impartial witness so that no accusations could be made. Mr. Baylor asked OSF NIEMS to create standards for the EMS MD interview. Mr. Eitenmiller and Mr. Dilonardo agreed to create standards to bring back to the Board.

Mr. Baylor made a motion to approve all agenda items and changes, seconded by Mr. Stepansky. There were no items held out. The motion passed unanimously.

The Chair welcomed a motion for adjournment, so moved by Mr. Baylor, seconded by Lt. Vertiz, and passed unanimously.

Meeting adjourned by the Chair at 10:35 AM.