

OSF SAINT FRANCIS MEDICAL CENTER
DISASTER PREPAREDNESS



REGION 2 HEALTHCARE COALITION MEETING
December 2, 2016

I. CALL TO ORDER

The Region 2 Healthcare Coalition (R2HC) meeting was called to order by Troy Erbentraut, Disaster Preparedness Manager at 10:00 a.m.

II. ATTENDANCE

MEMBERS PRESENT

Albrecht, Bethanie	LaSalle County Health Department
Arnold, Rick	Grainger
Atchley, Nuiel	Graham Hospital
Balk, Josh	OSF Saint Francis Medical Center
Ballard, Maggi	UnityPoint Health Proctor
Beagle, Tobey	Pekin Hospital
Bitner, Jason	OSF Saint Luke Medical Center
Blocker, Kandyce	Peoria County/City Health Department
Brandt, Linda	OSF Saint Paul Medical Center
Caho, Darrell	Hopedale Medical Complex
Clinton, Lisa	St Margaret's Hospital
Cook, Dawn	Tazewell County EMA
DelMastro, Kevin	OSF Saint Francis Medical Center
Epping, Mike	IDPH
Erbentraut, Troy	OSF Saint Francis Medical Center
Ferguson, Dylan	McLean County EMS
Fish, Nicholas	Illinois Valley Community Hospital
Heitman, Barb	Advocate Eureka Hospital/Advocate Bromenn MC
Kennon, Shana	OSF Holy Family Medical Center
Learned, Julie	American Red Cross
Loeffelholz, Al	Genesis Medical Center - Aledo
Lung, Frank	OSF Holy Family Medical Center
Matson, Julie	Peoria Area EMS
Mull, Trent	UnityPoint Health Trinity
Rigenberg, Matt	IDPH
Salamon, Tim	OSF Saint Joseph Medical Center
Schnepple, Mat	Henry County EMA
Sorenson, Amy	Perry Memorial Hospital
Springer, Richie	Galesburg Cottage Hospital
Stecher, Tom	UnityPoint Health Methodist
Stokes, Melissa	UnityPoint Health Proctor
Thomas, Jason	Peoria County/City Health Department
Tippett, Dale	Peoria Area EMS
Wolf, Elyse	Hammond Henry Hospital
Wood, Deb	Perry Memorial Hospital

MEMBERS ABSENT

Dr. John Warner Hospital
McDonough District Hospital
OSF Saint James Hospital
OSF Saint Mary Medical Center
OSF Saint Elizabeth Medical Center

III. APPROVAL OF MEETING MINUTES

- A. Meeting minutes approved as written.

IV. UPDATE FROM STATE WIDE RHCC MEETING

- A. The last meeting was canceled.

B. QUARTERLY REPORTS/DUE DATES

1. There was some printed information given during the meeting about due dates: Quarter 2 quarterly report-1/31/2017, CPG-2/1/2017, Regional CPG-2/16/2017, HVA-3/15/2017, Annual hospital work plan-4/15/2017, regional work plan-4/15/2017, Quarter 3 quarterly report-4/30/2017, Hospital specific MYTEP-5/1/2017, Regional MYTEP-5/1/2017, Quarter 4 quarterly report-7/31/2017 and End of year reporting-8/31/2017.
2. The reimbursements due date this coming year will be July 1, 2017.
3. CPG's are due in CEMP by February 1, 2017. Troy will be doing the regional capability planning guide and its due by February 16, 2017.
4. During the meeting everyone agreed that each hospital will be responsible for completing their own HVA.

C. HPP GRANTS

1. They are on the way and will need fully executed, meaning all signature areas need to be signed.

D. CARRY-OVER FUNDS-PROJECTS

1. WATER FILTRATION
 - a. Ideas are needed, and there was some suggestions of maybe purchasing generators. There will be some more research done on these suggestions.
2. STERILE PROCESS(MOBILE)
 - a. Ideas are also needed and some suggestions were orange scope and king visions. There will be some more research done on these suggestions.

V. COALITION WORK PLAN

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A. HEALTHCARE SYSTEM PREPAREDNESS

1. The committee met today and went over the region 2 update burn plan and patient connect. Not all hospitals have contracts. The training for the stress debriefing is currently being looked into. Regional plan will be updated once information is gathered. Suggestions are needed.

B. HEALTHCARE SYSTEM RECOVERY

1. The committee met today and finished the draft for the COOP plan.
2. They're wanting to create a survey monkey for the 1-29 different services. 1 being the least and 29 being the highest. They have only received 22 responses and the hospitals that haven't responded are Advocate BroMenn Medical Center, Galesburg Cottage, Advocate Eureka Hospital, Genesis-Illini Hospital, OSF Saint Elizabeth, UnityPoint Health Proctor & Trinity, OSF St. Mary's Medical Center and Hopedale Medical Complex.

C. EMERGENCY OPERATIONS COORDINATION

1. They met prior to the last RHCC meeting. The TICP has been updated. They have also created an Emergency volunteer plan template for the regional hospitals and it is currently available on the website.

D. FATALITY MANAGEMENT

1. There are no hospital resources. There will be a spreadsheet created to help track resources within each hospital.

E. INFORMATION SHARING

1. The committee met today and took notes, there will be a plan created with this information that's been gathered.

F. MEDICAL SURGE

1. The committee met today and went over the protocols and procedures. There were some suggestions about some of the updated information that Kevin will check on with Dr. Jackson.

G. RESPONDER SAFETY AND HEALTH

1. This committee haven't met yet and are currently in the process of setting up a meeting.

H. VOLUNTEER MANAGEMENT

1. Bethany has been working on the counter parts and the cross reference list. She passed the list around during the meeting so that changes could be made. They are also working with IL Helps only for the hospitals with accounts. They're going to be working with all the hospitals with getting them into the system.

VI. REGIONAL INFORMATION

- A. STARCOM INFO/DRILLS**
 - 1. The next meeting is scheduled on January 3, 2017 at 9am.
 - 2. **REGIONAL EXERCISE**
 - 1. Dan Riley is out on active duty. Troy will look into another vendor to help with the 2017 regional exercise.
- B. CONTACT INFORMATION IN CEMP**
 - 1. Updated
- C. UPDATE REGIONAL HVA**
 - 1. This information is due by March 15, 2017.
 - 2. Each hospital will need to complete their own by February 1, 2017 and will need it loaded into CEMP by the next RHCC meeting February 3, 2017.
- D. CMS RULES/JOINT COMMISSION UPDATE**
 - 1. Troy will be leaving this topic on the agenda.
 - 2. This will take place in November of 2017.

VII. AROUND THE REGION

- A.** UnityPoint Health Proctor is hosting a 24 hour CE exercise on February 24-26, 2017.
- B.** Bethany Albrecht is starting something on the CMS rules. In November they hosted a NIMS/ICS boot camp. For the spring their looking into hosting a tabletop with the long term care facilities. If there are any other health departments that would like any information on this contact Bethany.
- C.** Graham Hospital has an active shooter drill scheduled for December 15, 2016. They're getting together a full scale airport drill with real victims. More information on this drill will come at a later date.
- D.** Shana Kennon is leaving and her replacement will be Frank Lung.
- E.** Julie Learned, Disaster Program Manager from American Red Cross attended this meeting and introduced herself.
- F.** Darrell Caho is now the Patient Accounts Disaster Preparedness Chairman for Hopedale Medical Complex.

VIII. OLD BUSINESS

- A.** None

IX. NEW BUSINESS

- A. There will be another TEDCON conference being held on August 24-25, 2017 at the Embassy Suites. Their calling for abstracts information and an email will be sent out with a link attached to complete the abstract. A keynote speaker and other speakers are needed. Information about the price will come at a later date, but it will be less than last year. The goal is to try and get the Hospital, EMS, EMA, Trauma and the Coalition to attend this conference.
- B. The distribution list budget period 5 form was sent out today. There was some emails returned and Troy passed this list around for review and for you to update the hospital point of contact information.
- C. As of November there were some hospitals that didn't enter their bed reports. These hospitals are St Mary's Medical Center, Saint Elizabeth Medical Center Illinois Valley Community Hospital, Genesis Silvis and Advocate Eureka Hospital. When entering the information please enter it correctly because it's not documenting your data. If you need a copy of this information contact Troy.
- D. PPE kits were given out to the hospitals after the meeting. A total of seven kits were given and your hospital had to sign for these kits.
- E. There will be a healthcare coalition response leadership course held in Anniston, Alabama on January 30 - February 3, 2017. There were only three coalitions chosen and Region 2 was one of them. The members that will attend this conference will be Troy Erbentraut, Bethany Albrecht, Matt Rigenberg, Trent Mull, Dylan Ferguson, Dawn Cook, Mike Vaughn, Lisa Clinton and Richie Springer.
- F. Matt Rigenberg and Troy Erbentraut, Mike Epping and Bob Fleming discussed that they will be getting a bi-annual all disciplinary meeting together. They're wanting to create a governance body that will be able to create the agenda and find speakers for the meetings. They're looking for volunteers to be a part of this committee. He would like for at least one person from a local Hospital, local EMS and a local Public Health representative to attend. More information on this will come at a later date. He would like to set up a meeting sometime in January. If you're interested contact Troy.

X. ADJOURNMENT

Meeting adjourned at 11:30 a.m. by Troy Erbentraut, Disaster Preparedness Manager. The next meeting is scheduled for February 3, 2017 10 a.m. at the Disaster Preparedness Office.

Respectfully Submitted by:
Niki Lloyd
OSF Disaster Preparedness Secretary