



OSF[®]
HEALTHCARE

Volunteer Positions

Escorts (dispatchers & couriers)

Available at Saint Elizabeth Medical Center (Ottawa)

- Weekdays from 9a-1p with the hope of expanding hours to 8a-4p
- Phone dispatchers receive and document calls requesting transports and route couriers to various departments throughout the hospital
- Couriers transport patients, lab specimens, medical records, medications, and other necessary items throughout the hospital

Surgery Waiting Room

Available at Saint Elizabeth Medical Center (Ottawa)

- Weekdays: 7a-3p (hours may vary in this window)
- Volunteers keep family members of surgical patients informed of the patient's progress and serve as a host offering light refreshments and conversations as the situation requires.

OB Information Desk

Available at Saint Elizabeth Medical Center (Ottawa)

- Weekdays from 8a-4p (four hour shifts)
- Volunteers assist visitors and direct them to patient rooms within the Family Birthing Center

Information Desk in the main lobby

Available at Saint Elizabeth Medical Center (Ottawa) and Center for Health (Streator)

- Weekdays from 8a-4p (four hour shifts)
- Volunteers provide information to the public, assist visitors, help patients who require wheelchairs and greet everyone with a positive attitude and smile!

Gift Shop

Available at Saint Elizabeth Medical Center (Ottawa) and Center for Health (Streator)

- Weekdays from 9a-1p with the hope of expanding hours to 8a-4p
- Assist customers with purchases. Learn to operate a cash register, enter payroll deductions and credit card purchases. Help with merchandising and setting up displays.