

**OSF SAINT FRANCIS MEDICAL CENTER
DISASTER PREPAREDNESS**

**REGION 2 RHCC MEETING
October 3, 2014**

I. CALL TO ORDER

The Region 2 Healthcare Coalition meeting was called to order by Troy Erbenraut, Disaster Preparedness Manager at 10:00 a.m.

II. ATTENDANCE

MEMBERS PRESENT

Atchley, Nuiel	Graham Hospital
Balk, Josh	OSF Saint Francis Medical Center
Ballard, Maggie	UnityPoint Health Proctor
Barclay, Aaron	Advocate BroMenn Medical Center
Baron, Steve	OSF Saint James Hospital
Beagle, Tobey	Pekin Hospital
Bitner, Jason	OSF Saint Luke Medical Center
Bradway, Pat	Mendota Community Hospital
Brandt, Linda	Mendota Community Hospital
Brodbeck, Jeff	OSF Saint Elizabeth Medical Center
Brooks, Bethanie	LaSalle County Health Department
Clinton, Lisa	St. Margaret's Hospital
Cook, Dawn	Tazewell County EMA
DelMastro, Kevin	OSF Saint Francis Medical Center
Easton, Ryan	McLean County Health Department
Edwards, Emily	McLean County Health Department
Epping, Mike	Illinois Department of Public Health
Erbenraut, Troy	OSF Saint Francis Medical Center
Ferguson, Dylan	McDonough District Hospital EMS
Kennon, Shana	OSF Holy Family Medical Center
Loeffelholz, Al	Genesis Illini Medical Center
Mull, Trent	UnityPoint Health Trinity
Napier, Cindy	OSF Saint Mary Medical Center
Neumann, Lisa	St. Mary's Hospital Streator
Ruban, Bobbi	Illinois Valley Community Hospital
Scherr, Barb	Advocate Eureka Community Hospital
Scott, Greg	McLean County EMS
Simmons, Shay	McLean County Health Department
Springer, Richie	UnityPoint Health Proctor
Stecher, Tom	UnityPoint Health Methodist
Tenley, Roland	Peoria County Fire Department
Wagle, Kathy	Caterpillar
Wood, Deb	Perry Memorial Hospital

MEMBERS ABSENT

Dr. John Warner Hospital
Galesburg Cottage Hospital
Hammond Henry Hospital
Hopedale Medical Complex
Mercer County Hospital
OSF Saint Joseph Medical Center

III. APPROVAL OF MEETING MINUTES

- A. Meeting minutes approved as written.

IV. UPDATE FROM STATE WIDE RHCC MEETING

- A. Troy had a teleconference with the State and he doesn't have a lot to update. The state is pushing for change to the EMS 5.1.5 code. If you're not familiar with this Troy will be send the information to you.

B. eGRAMS

1. Everyone should have completed the forms.
2. Troy sent an email to every hospital asking if they had expenditures over 10, 000 and he only received one response.
3. Mike Epping handed out a list to the members asking everyone to go over the list and check their information and make changes if necessary.

C. BUDGET/PROJECTS

1. Nothing to discuss

D. BUILDING HEALTHCARE COALITION

1. Coalition Charter/Voting membership
 - a. Approved and in compliance, Troy will send final copy to members.
2. Work Plan
 - a. There will be a Regional Recovery Plan created sometime next year
 - b. Committee for Essential Services
Jeff Brodbeck, Lisa Neumann, Bobbi Ruban, Pat Bradway, and Linda Brandt
3. Committee for Communications
 - a. Trent Mull, Dylan Ferguson, and Nuiel Atchley
4. Committee for Evacuation
 - a. Greg Scott, Steve Baron, Jeff Brodbeck, Jason Bitner, Aaron Barclay and Barb Scherr

5. Committee for Planning At-Risk
 - a. Bethany Brooks
6. Committee for Regional Plan
 - a. Troy Erbentraut, Kevin DelMastro, Josh Balk, Trent Mull, Richie Springer, Maggi Ballard, Lisa Clinton, Deb Wood, Tom Stecher and Dawn Cook
7. Things that need added to the Healthcare Coalition Long Term Care Facility, Trauma, and Dental services.
8. Stefanie Carter has resigned from her position as the Region 2 Trauma Coordinator and Julie Matson has taken over her position.
9. Troy is also going to develop a running's needs to keep track of things that need completed.

V. REGIONAL INFORMATION

A. STARCOM INFO/DRILLS

1. The state is getting some Starcomm drills together and is briefly doing checks on what will be discussed on the Healthcare.
2. Troy will develop and send out a survey with the vendor to set up a regional drill asking all members what's a good time, dates, gaps, etc. that will work for everyone sometime the first week of November.
3. Send Kevin an email if radios aren't working properly. Please communicate with him some way so he'll know how things are going.
4. The next drill is scheduled for November 4, 2014.

VI. LEPC/DISASTER MEETINGS

- A.** This section was a requirement for the old grant and is no longer a requirement. Everyone agreed to leave open for updates, drills or any information the hospitals would like to share.
- B.** Perry Memorial has a Disaster Mental Health Conference coming up November 6-7, 2014. There was a hand out given during the meeting with this information.
- C.** St. Joseph Medical Center has a customer pandemic vaccination coming.
- D.** UnityPoint Methodist is hosting an active shooter drill on November 15, 2014.
- E.** OSF St. Mary is hosting an active shooter drill October 21, 2014.
- F.** On September 20, 2014 Proctor, Methodist, OSF, Caterpillar, AMT, Chillicothe, Peoria County, and the State Police did a drill of a functional exercise of a hazardous materials spill in an industry setting and how they respond and correspond with information shared outside there facilities. It went very well, there was a lot learned. Caterpillar agreed to work with hospitals on scheduling a full scale exercise for the county of Peoria sometime in September 2015. If you would like to participate please contact Troy. On February 2-3, 2015 there will be a TEEEX Pediatric Disaster Response and Emergency Preparedness training held at the Disaster Office in Bartonville. For more details please contact the Disaster Office.

VII. OLD BUSINESS

- A. None

VIII. NEW BUSSINESS

- A. The region is doing better on the bed count/resource report by 90% or above
- B. HEALTHCARE CONCERNS
 - 1. Ebola: CDC is updating the website with information if you have concerns. There was a handout given on how to screen patients, a checklist for what you should do, and what you shouldn't talk about.
- C. There will be a survey that needs filled out. Troy will be sending this to all hospitals.
- D. The non-polio enterovirus is in 48 of our 50 states. Please review and go over your protocols.
- E. The Region 2 Healthcare Coalition meetings will start being held at the Disaster Preparedness Office.

IX. ADJOURNMENT

Meeting adjourned at 11:34 a.m. by Troy Erbentraut, Disaster Preparedness Manager.

The next meeting is scheduled for December 5, 2014 10 a.m. at the Disaster Preparedness Office.

Respectfully Submitted by:
Niki Lloyd
OSF Disaster Preparedness Secretary